

Chapter – 1

Introduction

Sarva Shiksha Abhiyan (SSA) is a comprehensive and integrated flagship programme of Government of India to attain Universal Elementary Education (UEE), covering the entire country in a mission mode. The programme aims to provide useful and relevant, elementary education to all children in the age group of 6 to 14 years. The programme lays emphasis on bridging all gender and social category gaps at elementary education level with time bound objectives.

SSA adopts, “the bottom-up” process of planning, wherein the felt needs of the served communities and educational needs of learners are well taken care of and the plan fits into the board framework of SSA. In view of the fact that the desired improvement and sustenance of the improved efficiency level can not be achieved without the active involvement of the community in the schooling system, SSA has emphasized the involvement of local people & stakeholders in planning. This also ensures reflection of local specificity, which is essential for achieving the goals of the programme.

Chapter – 2

Particulars of Organization, Functions and Duties

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab

SCO 104-106, II-III Floor,

Sector 34-A, Chandigarh.

Phone:

0172-2623106, 2623206, 2623207, 2623006

Fax:

0172-2624687

Web-site:

www.ssapunjab.org

E-Mail:

ssapunjab@yahoo.co.in

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Administrative Setup

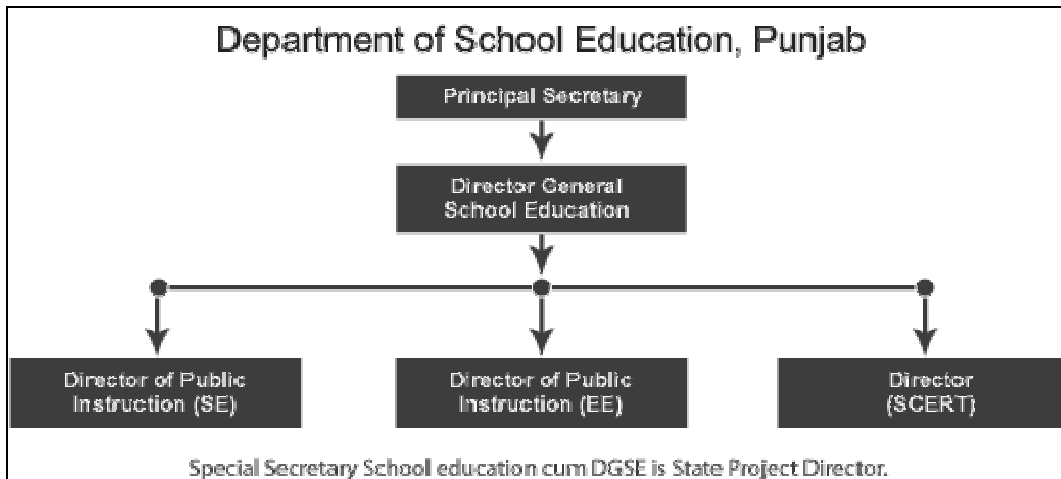


Figure 1

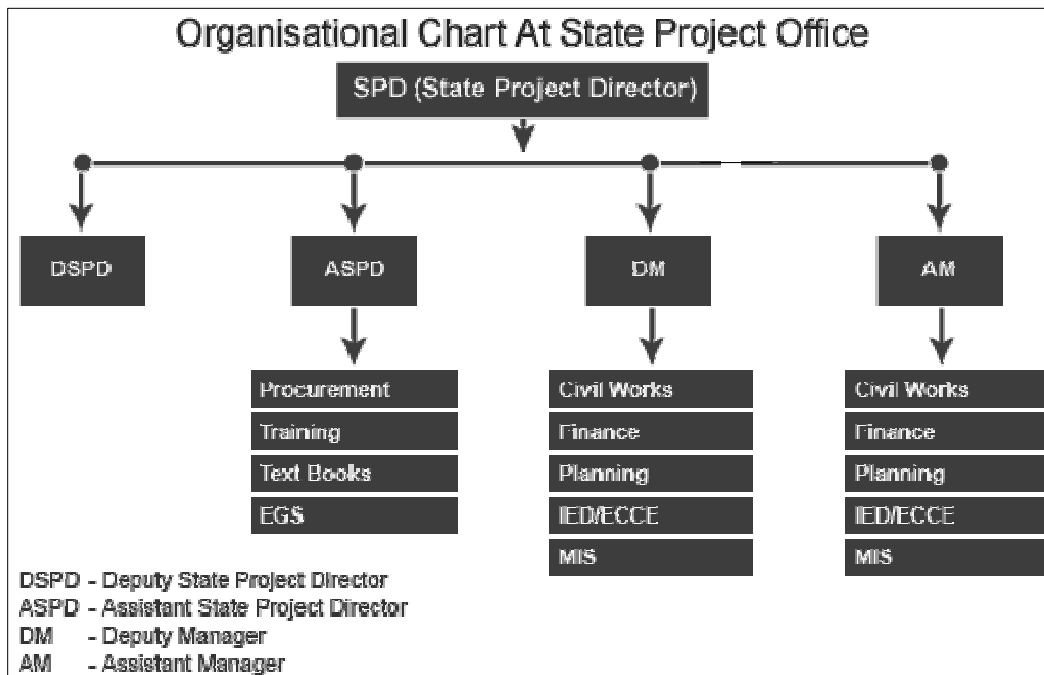


Figure 2

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Branch Head at Head Office

Branch Name	Contact Person	E-Mail Address
Procurement	Amarjeet Singh	ssapunjab@yahoo.co.in
Training	Rajesh Kumar Jain, Jaswinder Singh, Mrs. Neelima,	ssapunjab@yahoo.co.in
Text Books	Amarjeet Singh	ssapunjab@yahoo.co.in
EGS	Gurmaj Kainth	ssapunjab@yahoo.co.in
Administration	Harjit Kaur	ssapunjab@yahoo.co.in
Civil Works	Kulwinder Kaur	ssapunjab@yahoo.co.in
Planning	Sukhjinder Kaur	ssapunjab@yahoo.co.in
Finance	Rohtash Dhiman	ssapunjab@yahoo.co.in
MIS	Rajvir	ssapunjab@yahoo.co.in
CAL	Navpreet Walia	ssapunjab@yahoo.co.in
IED, ECCE	Amanjot Kaur	ssapunjab@yahoo.co.in
Coordination/RTI	Satpal Sharma	ssapunjab@yahoo.co.in

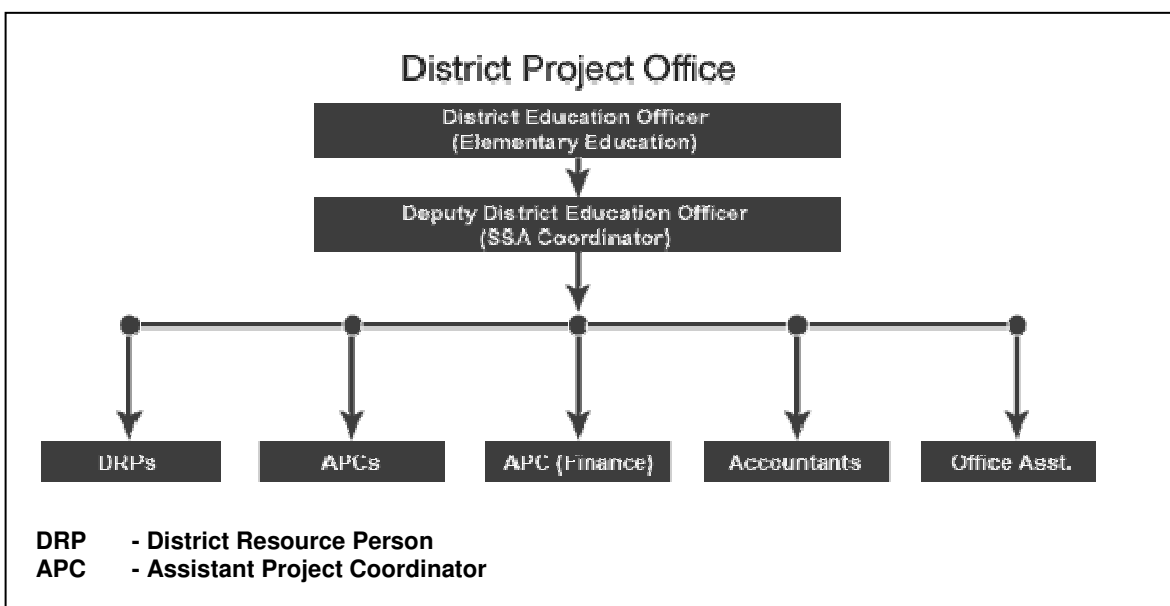


Figure 3

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For more information kindly refer **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005.

Chapter – 3

Powers and Duties of Officers and Employees

All the administrative and financial powers lies with Executive Committee (EC) of Sarva Shiksha Abhiyan and following are the members of the Executive Committee (EC):

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab

11. DPI (EE), Punjab
12. Director SCERT, Punjab

contd...

13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,
Punjab

All the Department heads in **Figure 2** are the implementing agencies and they execute their work as per the guidelines issued by Ministry of Human Resource Development (MHRD) and powers delegated by State Project Director (SPD).

Chapter – 4

Rules, Regulations, Instructions, Manual and Records for Discharging Functions

Rules and regulation for Sarva Shiksha Abhiyan are followed as per Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

<u>Sr.No.</u>	<u>Department Name</u>	<u>Documents</u>
1.	Text Books	PASWAK manual
2.	Procurement	1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource

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Development, Government of
India, 2004.

2. DGS & D Rate contract /
manual for Procurement.

3. Planning

1. Manual for Planning and
Appraisal, issued by Department
of Elementary Education &
Literacy, Ministry of Human
Resource Development, January
2005.

2. Minutes of Executive Meeting.

3. Annual Work Plan and Budget
(AWP & B) 2004-05

4. Annual Work Plan and Budget
(AWP & B) 2005-06

5. Report of Joint Review Mission
(JRM) held in January and July
2005.

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4. Finance

- 1. Manual on Financial Management and Procurement**
issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.
- 2. Financial Rules and Regulations 2004.**
- 3. TA / DA Rules and Regulations 2004.**
- 4. Annual Report of Sarva Shiksha Abhiyan.**

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab
SCO 104-106, II-III Floor,
Sector 34-A, Chandigarh.

Phone: 0172-2623106, 2623206, 2623207, 2623006

Fax: 0172-2624687

Web-site: www.ssapunjab.org

E-Mail: ssapunjab@yahoo.co.in

Chapter – 5

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy of implementation thereof

NIL

Chapter – 6

A statement of the categories of documents that are held by it or under its control

<u>Sr.No.</u>	<u>Department Name</u>	<u>Documents</u>
1.	Text Books	PASWAK manual
2.	Procurement	<p>1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.</p> <p>2. DGS & D Rate contract / manual for Procurement.</p>
3.	Planning	<p>1. Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human</p>

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Resource Development, January 2005.

2. Minutes of Executive Meeting.

3. Annual Work Plan and Budget (AWP & B) 2004-05

4. Annual Work Plan and Budget (AWP & B) 2005-06

5. Report of Joint Review Mission (JRM) held in January and July 2005.

4. Finance

1. Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

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2. Financial Rules and
Regulations 2004.

3. TA / DA Rules and Regulations
2004.

4. Annual Report of Sarva Shiksha
Abhiyan.

State Project Director (SPD)

Address:

Sarva Shiksha Abhiyan Authority – Punjab
SCO 104-106, II-III Floor,
Sector 34-A, Chandigarh.

Phone: 0172-2623106, 2623206, 2623207, 2623006

Fax: 0172-2624687

Web-site: www.ssapunjab.org

E-Mail: ssapunjab@yahoo.co.in

Chapter – 7

A statement of boards, council, committees and others bodies constituted as its part

Following are the members of the Executive Committee (EC) of Sarva Shiksha Abhiyan, Punjab:

1. Principal Secretary School Education, Govt. of Punjab.
2. Financial Commissioner, Rural Development and Panchayats, Punjab
3. Principal Secretary Information & Public Relation, Punjab
4. Secretary Health and Family Welfare Punjab, Chandigarh
5. Managing Director, Punjab Health System Corporation
6. Director, Department of EE&L, MHRD, Govt of India.
7. Secretary, Social Security & Welfare
8. Director, Social Security and Development of Women & Children.
9. Additional Secretary, Local Govt., Punjab
10. Director Planning Deptt., Punjab
11. DPI (EE), Punjab
12. Director SCERT, Punjab

contd...

13. Director (Academic), Pb. School Education Board
14. Coordinator, DPI (SE) Punjab
15. Lecturer DIET. Ropar
16. Spl-Secretary cum DGSE and State Project Director, SSAA,
Punjab

Amesure - I

CERTIFICATE OF REGISTRATION OF SOCIETIES

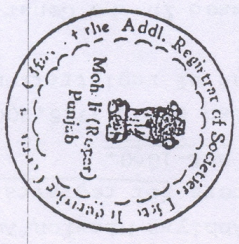
(ACT XXI OF 1860)

No. 221 of 2000-2001

I hereby certify that Sarva Shiksha Abhiyan
State Mission Amritsar Ph-3-B-1 Mohali,
has this day been registered under the Societies, Registration Act. (XXI of 1860) and
amended by Punjab Amendment Act. 1957.

Given under my hand at Mohali this 9/15
day of June, 2000.

Amrita Kaur
Addl. Registrar of Societies
District Industries Centre
Mohali, Dist. Roopar (Pb.)
42



REGISTRATION

ADDL

Chapter – 8

The names, designations and other particulars of the Public Information Officers

Name of the Public Authority:

Department Appellate Authority:

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	State Project Director, Punjab	0172	2623106, 2623306	2624687	ssapunjab@yahoo.co.in

Public Information Officers:

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	ASPD (Coordination) at Head Office (State Level)	0172	2623106 2623306	2624687	ssapunjab@yahoo.co.in
2.	All District Education Officers (EE) (District Level)				

Assistant Public Information Officers:

Sr. No.	Designation	S.T.D. Code	Ph.No	Fax	Email
			Office		
1.	Section Officer at Head Office (State Level)	0172	2623106, 2623306	2624687	ssapunjab@yahoo.co.in
2.	All B.P.E.O's (Sub District Level)				

Chapter – 9

Procedure followed in Decision Making Process

Decision Making is done according to the **Manual for Planning and Appraisal**, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and **Manual on Financial Management and Procurement** issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

Chapter – 10

Directory of Officers and Employee

Sr. No.	Name	Designation	STD Code	Phone Number		
				Office	Fax	Email
1	Sh. Krishan Kumar (IAS)	SPD	0172	2624673	2624687	ssapunjab@yahoo.co.in
2	Sh. Vijay Kaushal	Dy. SPD	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
3	Smt. Sushma Sharma	Dy. SPD	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
4	Sh. Gurmej Kainth	Dy. SPD	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
5	Davinder Singh	ASPD (Proc. & Media)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
6	Pardeep Kumar Sekhri	Xen. Eng.	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
7	Sh. Amarjit Singh	ASPD (Text Books / Proc.)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
8	Harjeet Kaur	Section Officer	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
9	Satpal Sharma	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
10	Varinder Kumar	Cashier	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
11	Rajesh Kumar Jain	ASPD Planning & (TT-2.)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
12	Soma Sablok	ASPD (Padagogy)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
13	Baldev Singh	Steno	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
14	Promila Rani	ASPD (HR)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in
15	Rajneesh Kumar	ASPD (E-Media)	0172	2623206, 2623207	2624687	ssapunjab@yahoo.co.in

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16	Nirmal Kaur	ASPD (Math Cell)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
17	Suneelam Kumari	ASPD (HR)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
18	Neelima Arora	ASPD (TT-3)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
19	Rajesh Thakral	Clerk (RTI)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
20	Balwinder Singh	ASPD (Media)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
21	Manoj Kumar	ASPD (Comp.Cell)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
22	Ginni Duggal	ASPD (Eng. & S.St)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
23	Baljeet Singh	Reading Cell	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
24	Khushpreet Singh	Assistt. (Coord.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
25	Meena Gupta	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
26	Nishi Kamra	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
27	Renu Sharma	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
28	Rakesh Kumar	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
29	Jaswinder Singh	ASPD (COORD.)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
30	Ashwani Kumar	ASPD (HRD)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
31	Kulmohan Sood	Dy. Director	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
32	Slony. T. Kaur	DM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
33	Amanjot Kaur	DM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
34	Sukhjinder Kaur	DM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
35	Rajvir	DM (MIS)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
36	Kulwinder Kaur	DM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
37	Sanjeet Kaur	AM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
38	Gurpreet Singh	AM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in

39	Bhupinder Singh	AM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
40	Rohtash Dhiman	AM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
41	Reetu Bhanot	AM	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
42	Sukhpal Singh Hundal	AM (Admin)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
43			0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
44	Sanmeet Singh	Computer Programmer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
45	Mohinder Singh	Accountant	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
46	Vandana Singla	Accountant	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
47	Imninder Kaur	Accountant	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
48	Kamaljeet Kaur	Accountant	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
49	Megha	Accountant	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
50	Sapna	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
51	Hem Lata	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
52	Gurjant Singh	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
53	Sukhwinder Kaur	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
54	Nanad Kishore Sahrma	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
55	Upkar Kaur	Stenographer	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
56			0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
57	Navjot Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
58	Harpreet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
59	Nirmal Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
60	Jatinder Kumar	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
61	Rubeena	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in

62	Davinder Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
63	Taranjot Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
64	Gurpreet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
65	Inderjeet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
66	Parveen Chopra	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
67	Balvir Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
68	Balpreet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
69	Munish Khanna	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
70	Gurinder Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
71	Pardeep Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
72	Jaswinder Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
73	Pooja	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
74	Jaspreet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
75	Jaspreet Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
76	Deepak Kohli	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
77	Poonam Sangar	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
78	Seema Rani	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
79	Naresh Kumar	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
80	Davinder Singh	Storekeeper	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
81	Amarpreet Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
82	Nimarta	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
83	Jasvir Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
84	Gurdeep Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in

85	Baldev Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
86	Ravinder Kumar	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
87	Rano Devi	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
88	Manjeet Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
89	Harjinder Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
90	Harjit Singh	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
91	Sanjeev Kumar Sharma	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
92	Shivani Joshi	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
93	Sanjeev Kumar	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
94	Kirandeep Kaur	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
95	Shivani (H)	DEO	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
96	Amit Mahajan	AM (IA)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in
97	Gurpreet Singh	AM (IA)	0172	2623206, 2623207	2624687	ssapunjab@ yahoo.co.in

**DISTRICT EDUCATION OFFICERS (ELEMENTARY
EDUCATION), PUNJAB**

S.No.	District	STD Code	Tel. Office/Fax	Fax
1	Amritsar	0183	2228979	2228979
2	Barnala	01679	239240	239240
3	Bathinda	0164	2217295	2217295
4	Faridkot	01639	251170	254831
5	F.G.Sahib	01763	232184	233944
6	Ferozepur	01632	243829	244448
7	Gurdaspur	01874	242033	01632 220385
8	Hoshiarpur	01882	220066	220066
9	Jalandhar	0181	2403733	2403733
10	Kapurthala	01822	230140	230140
11	Ludhiana	0161	2432077	2432077
12	Mansa	01652	227662	232606
13	Moga	01636	237461	237461
14	Mohali	0172	2274100	2270545
15	Muktsar	01633	262977	262863
16	Nawanshahr	01823	221531	221531
17	Patiala	0175	2225863	2225861
18	Ropar	01881	221194	221180
19	Sangrur	01672	231341	221250
20	Tarn Taran	01852	223777	223777

Chapter – 11

The Monthly Remuneration Received By each of its Officers and Employees, including the System of Compensation as Provided in Regulations

Sr. No.	Name	Designation	Salary PM
1	Kulmohan Sood	Dy. Director	20000
2	Salony T.Kaur	DM	25,250
3	Amanjot Kaur	DM	22,472
4	Sukhjinder Kaur	DM	21,200
5	Kulwinder Kaur	DM	21,200
6	Rajvir	DM	20,000
7	Sanjeet Kaur	AM	17,865
8	Bhupinder Singh	AM	15,900
9	Rohtash Dhiman	AM	16,854
10	Gurpreet Singh	AM	15,900
11	Reetu Bhanot	AM	15,900
12	Sukhpal Singh Hundal	AM (Admn)	15,000
13	Mohinder Singh	Accountant	15,036
14	Bandana Singla	Accountant	13,383
15	Imninder Kaur	Accountant	13,383
16	Kamaljeet Kaur	Accountant	11,236
17	Megha	Accountant	11,910
18	Sanmeet Singh	CP	13,250
19	Hem Lata	Stenographer	9,010
20	Gurjant Singh	Stenographer	9,010
21	Sapna	Stenographer	12,057
22	Sukhwinder Kaur	Stenographer	12,057

23	Nand Kishore Sharma	Stenographer	10,124
24	Uppkar Kaur	Stenographer	10,731
25	Navjot Singh	OA/DEO	9,469
26	Harpreet Kaur	OA/DEO	9,469
27	Nirmal Kaur	OA/DEO	10,037
28	Jatinder Kumar	OA/DEO	8,933
29	Rubeena	OA/DEO	8,427
30	Davinder Singh (PROC)	OA/DEO	8,427
31	Taranjot Kaur	OA/DEO	8,427
32	Gurpreet Kaur (Fin)	OA/DEO	8,427
33	Inderjit Kaur	OA/DEO	8,427
34	Parveen Chopra	OA/DEO	7,950
35	Balvir Kaur	OA/DEO	7,950
36	Balpreet Kaur	OA/DEO	7,950
37	Munish Khanna	OA/DEO	7,950
38	Gurinder Singh	OA/DEO	7,950
39	Pardeep	OA/DEO	7,950
40	Jaswinder Kaur	OA/DEO	7,950
41	Pooja	OA/DEO	7,950
42	Jaspreet kaur	OA/DEO	7,500
43	Jaspreet Singh	OA/DEO	7,500
44	Deepak Kohli	OA/DEO	7,500
45	Poonam Sangar	OA/DEO	7,500
46	Seema Rani	OA/DEO	7,500
47	Naresh Kumar	OA/DEO	7,500
48	Davinder Singh	Storekeeper	7,500
49	Amarpreet Singh	OA/DEO	7,500
50	Nimarta	OA/DEO	7,500
51	Jasvir Kaur	OA/DEO	7,500
52	Gurdeep Singh	OA/DEO	7,500

53	Baldev Singh	OA/DEO	7,500
54	Ravinder Kumar	OA/DEO	7,500
55	Rano Devi	OA/DEO	7,500
56	Manjeet Kaur	OA/DEO	7,500
57	Harjinder Singh	OA/DEO	7,500
58	Harjit Singh	OA/DEO	7,500
59	Sanjeev Kumar Sharma	OA/DEO	7,950
60	Shivani Joshi	OA/DEO	7,500
61	Sanjeev Kumar	OA/DEO	7,500
62	Kirndeeep Kaur	OA/DEO	7,500
63	Shivani(H)	OA/DEO	7,500
64	Gurpreet Singh(IA)	AM (Internal Audit)	17,865
65	Amit Mahajan (IA)	AM (Internal Audit)	16,854

SrNo	Name of Employee	Designation	Basic Pay
1	Sushma Sharma	Deputy State Project Director	24710
2	Vijay Kumar Kaushal	Deputy State Project Director	35260
3	Gurmej Kainth	Deputy State Project Director	30870
4	Ashwani Kumar	Assistant State Project Director	25200
5	Harjeet Kaur	Section Officer (Administration)	25320
6	Varinder Kumar	Cashier	23460
7	Pardeep Kumar Sekhri	Exe. Eng	17700
8	Rajesh Kumar Jain	ASPD (TT-2)	23410
9	Amarjit Singh	Assistant State Project Director(Proc)	
10	Satpal Sharma	Assistant State Project Director (Coord.)	
11	Soma Sablok	Assistant State Project Director (Pedg)	
12	Baldev Singh	Stenographer	
13	Promila Rani	Assistant State Project Director (HR)	
14	Rajneesh Kumar	Assistant State Project Director(E-Media)	
15	Nirmal	Assistant State Project Director(Math Cell)	
16	Suneelam Kumari	Assistant State Project Director (HR)	
17	Neelima Arora	Assistant State Project Director (TT3)	
18	Rajesh Thakral	RTI Clerk	
19	Balwinder Singh	Assistant State Project Director (Media)	
20	Manoj	Assistant State Project Director (C.Cell)	
21	Ginni Dugal	Assistant State Project Director (E & SST)	
22	Baljeet Singh	Reading Cell	
23	Khushpreet Singh	Assistant Coordination	
24	Meena Gupta	Assistant State Project Director(Coord)	

25	Nisha Kamra	Assistant State Project Director(Coord)	
26	Renu Sharma	Assistant State Project Director(Coord)	
27	Rakesh Kumar	Assistant State Project Director(Coord)	
28	Jaswinder Singh	Assistant State Project Director(TT)	

Chapter – 12

The Budget Allocated to each Agency

As per Annual Work Plan & Budget (AWP & B) 2006-07 of planning.

Annex-I Attached

Chapter - 13

The Manner of Execution of Subsidy Programmes

NIL

Chapter - 14

Particulars of Recipients of Concessions, Permits or authorization granted by it

NIL

Chapter - 15

Norms set by it for the discharge of its functions

For details of Norms / Standards set by the department for execution of various activities / programmes refer Manual for Planning and Appraisal, issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, January 2005, and Manual on Financial Management and Procurement issued by Department of Elementary Education & Literacy, Ministry of Human Resource Development, Government of India, 2004.

Chapter - 16

Information available in an electronic form

Information in electronic form is available on website

www.ssapunjab.org

www.education.nic.in

Chapter - 17

Particulars of the facilities available to citizens for obtaining information

- Office Library
- Notice Board
- System of issuing of copies of documents
- Printed Manual Available
- Website of the Public Authority

Chapter - 18

Other Useful Information

NIL